

# Approve Requirements and Designs



## Purpose or Need

To obtain approval of requirements and designs to continue with subsequent activities.



## Value

Approved requirements and designs enable the work to move forward.



## Solution

Requirements and designs which are agreed to by stakeholders and are ready for use in subsequent business analysis or solution development efforts.



## Techniques

Frequently used techniques:

- [\*Acceptance and Evaluation Criteria;\*](#)
- [\*Decision Analysis;\*](#)
- [\*Item Tracking;\*](#)
- [\*Reviews;\*](#)
- [\*Workshops.\*](#)

Refer to the [\*BABOK Guide v3\*](#) for the complete list of techniques.



## Stakeholder

Typically involves executive sponsor, management, subject matter experts, operational support, regulators, and any additional stakeholders identified.



## Description of Change

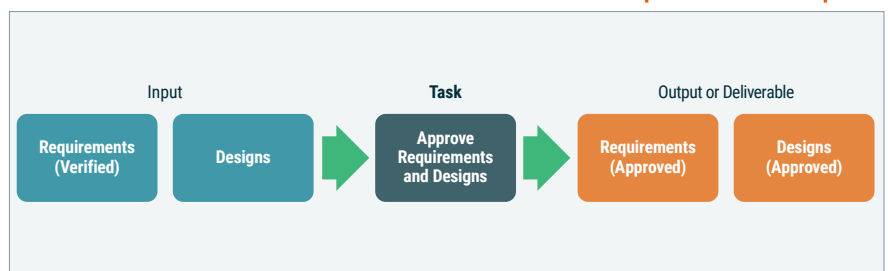
Approve Requirements and Designs helps stakeholders involved in the governance process to reach approval and agreement on requirements and designs.

## Reference (Guidelines and Tools)

The following resources, if they exist, can be used to transform the inputs into the outputs:

- Change Strategy;
- Governance Approach;
- Legal/Regulatory Information;
- Requirements Architecture;
- Solution Scope.

## Task Inputs and Outputs



## Consider...

There's always approval needed — a lightweight step for some adaptive initiatives or a rigorous process for some complex, predictive initiatives.

Example: Consider heavily regulated businesses where audit or compliance requirements need to be met. These are the type of initiatives where a rigorous process becomes mandatory.

See [\*BABOK Guide – 11.3 The Information Technology Perspective\*](#)

Certifications: ECBA, CCBA, CBAP – Refer to the [\*BABOK® Guide\*](#) for study purposes

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